



State of Wisconsin
Homeland Security Council

JIM DOYLE
Governor

Brig Gen (WI) DONALD P. DUNBAR
Homeland Security Advisor

Department of Military Affairs
2400 Wright Street
Madison, WI 53704

608-242-3000

Amended Open Session Meeting Minutes

**Department of Military Affairs
Room 230**

**Wednesday, January 21, 2009
9:38 a.m. – 11:11 a.m.**

Members present: Chair Brig Gen Donald Dunbar (DMA), Oskar Anderson (DOA), David Collins (WSP), Susan Crawford (DNR), Dr. Seth Foldy (DHS), Sheriff Dave Mahoney (Badger Sheriffs Assn), Johnnie Smith (WEM), and Charles Tubbs (CapPol)

Members absent or excused: Chief Ed Flynn (Chiefs of Police Assn), Martin Henert (DATCP), Mike Myszewski (DCI), Dave Steingraber (OJA), and Fire Chiefs Assn vacancy.

Alternates present: Tom Anderson (DHS), Dan Blackdeer (CapPol), Greg Engle (OJA), Dave Pabst (WSP), Steve Peterson (WEM), Robin Schmidt (DATCP), Mark Wahl (DOA), Ed Wall (DCI), and David Woodbury (DNR).

Others present: Chandra Miller Fienen (GOV), Randi Milsap (DMA), Lynn Rasmussen (DMA), Cody Loew (DMA), Brigadier General Scott Legwold (DMA), Captain Jason Crabb (DMA), Larry Reed (WEM), Lori Getter (WEM), Lisa Heitman (U.S. Attorneys Office), Rich Ruminski (FBI), Steve Conley (FBI), Jeffrey Hieb (USCG), John Downing (USCG), Ed Rooney (DHS/TSA), and Bob Kelly (USDHS), Dick Vraga (USGS) and Chris Walsh (City of Beloit) joined the meeting.

Quorum present.

9:38 a.m. – Convene in open session.

After convening in open session, the Council took a short break.

9:48 a.m. – Re-convene in open session.



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4. Announcements of Closed Session discussion/action:

Chair Dunbar announced that each agency provided its classified intelligence report and that the Council had received a strategic briefing by the Wisconsin Statewide Information Center on recent world events.

5. Review and approval of December 17, 2008 open session meeting minutes.

- WSP (David Collins): On page three, it should read David Collins instead of Dave Pabst.
- DATCP (Robin Schmidt): On page five, it should be DATCP received a grant for Incident Command Training instead of for COOP Workshop.

A motion was made by David Collins and seconded by Johnnie Smith to approve the December 17, 2008 open session meeting minutes, as amended. **Motion carried.**

6. First Responder and Agency Reports.

- WSP (Dave Collins): Nothing for open session.
- CapPol (Charles Tubbs): Nothing for open session.
- DHS (Dr. Foldy): Nothing for open session.
- DNR (Susan Crawford): Water table readings are still high in Southern Wisconsin. High water levels are being anticipated with the spring thawing and we want to make sure we are prepared to deal with this issue. We are making preparations internally. There is an Emergency Management Preparedness Workshop scheduled for February; it is a two day session but we will devote a couple of hours to flooding issues.
 - WSP (David Collins): There was lots of standing water along the interstate system following that thaw a couple of weeks ago. Local agencies have expressed concern and we should reach out to them on this issue.



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- DNR (David Woodbury): We are very concerned. There are three areas in the state where the floodwaters have not receded from past flooding last summer, and those could be problem areas along the interstate before and after the March thaw.
- WEM (Larry Reed): We are having a coordination meeting with the Inter-Agency Working Group and state agencies.
- Chair Dunbar: There is a 30 day waiting period after an individual purchases flood insurance before the coverage begins. Wisconsin Emergency Management is working on how best to disseminate that information to the public.
- DNR (Susan Crawford): In the past ten days there were three spill incidents. In Brown County, liquid nitrogen was spilled on Highway 41. Two incidents happened at Walmarts in Germantown and West Bend; those are under investigation. We are developing a guide for first responders. A uniform first responder's guide for spills is planned for May 2009.
 - Chair Dunbar: Have the materials from the Germantown incident been analyzed by a lab?
 - DHS (Tom Anderson): Samples of the substance was sent to the lab but we haven't heard anything back yet. The FBI is involved.
 - FBI (Steve Conley): The initial samples taken from the liquid were not enough for testing. Scrapings were sent to Quantico for analysis.
 - WEM (Larry Reed): Is it still a crime scene?
 - FBI (Steve Conley): We are working jointly with the Germantown Police Department.
 - WSP (David Collins): I talked with the West Bend Police Chief; he indicated they are not treating it as a criminal matter. They believe the smell was sewer gas.
- WEM (Johnnie Smith): I make an appeal to you to consider attending the workshop on February 24-26, 2009 in Indianapolis, IN that will be dealing with potential earthquakes



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caused by the New Madrid fault line. The workshop will deal with identifying potential gaps in response if we are asked to support another state (Indiana or Illinois) following an earthquake, if we are asked to provide EMAC assistance or to support FEMA. It is important to become familiar with other states' protocols and resources. We are trying to get a team together to participate in planning. It is important to send a team to that conference that represents those state agencies that have responsibilities under the ESFs.

- Chair Dunbar: There is an electronic snapshot of the New Madrid Fault line you should look at. It has been 100 years since the fault line last went off and some are fearful it could trigger an earthquake in the near future.
- OJA (Greg Engle): A grant was obtained for Operation Stone Garden, which is for local border security operations. Initially, we were not included in the definition of the international maritime borders on Lake Superior; however, they expanded the eligibility and Wisconsin does, in fact, have a maritime international border on Lake Superior. The grant has to be applied for locally. OJA is working with the four counties, two tribes, DCI, and WSP to secure funding.
 - DCI (Ed Wall): What is eligible for the grant funding?
 - OJA (Greg Engle): Grant funding is for equipment and personnel for operational overtime.
 - DCI (Ed Wall): How does one request the thermal imaging aircraft?
 - OJA (Greg Engle): Local counties and tribes must apply for that resource so you should partner with them.
 - DNR (David Woodbury): Would the Department of Natural Resources be eligible? We are working with local communities for patrol boat funding.
 - OJA (Greg Engle): You would not be directly eligible for the grant but it is relevant for discussion.
 - OJA (Greg Engle): We are reviewing the State Homeland Security Funding cycle and will be prepared to report it at our February Council meeting.



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- Chair Dunbar: I would like to compliment Greg for all of his hard work on this grant. He appealed the international maritime border definition and got the eligibility expanded.

- DCI (Ed Wall): 1) The next class of the TLO training program is kicking off next week. 2) I have been asked to speak at the National Fusion Center Conference March 10-12, 2009 in Kansas City, Missouri.

- DATCP (Robin Schmidt): 1) Salmonella has been reported in peanut butter products from the Peanut Corporation of Georgia] and from the Sysco plant in North Dakota. The peanut butter products have been sent to institutions. So far, the contaminated peanut butter has only been found in the five pound bulk containers and has not been sold in Wisconsin. Three cases of people becoming sick have been reported in Wisconsin. Contaminated peanut butter paste has been sold to companies like Keebler, so a secondary recall was issued. 42 states have reported illnesses related to this and over 400 people have become ill. Our staff has been going out to do sampling. This incident shows how one facility can have a major impact all across the nation. 2) A processing plant in Richland Center, WI, has voluntarily recalled apple slices meant for institutions. Their own testing identified the bacteria. No illnesses have been reported. 3) As a follow up on the spill incidents at the Walmart SuperCenters, we are working with Walmart on how to dispose of food products that were impacted by the spill. A food disposal plan must be created. 4) There has been a farm animal disease outbreak – called Contagious Equine Metritis (CEM) - which affects breeding mares. So far, 20 animals have been quarantined. This has drastically affected the economy in Kentucky and highlights the importance of interstate stop movements of animals for breeding purposes. 5) A focus group project, funded through a Homeland Security Grant, is reviewing the protocols on the food supply chain and how it would be affected during long power outages. The food focus group consists of groups such as VOAD, Walmart, county and local health departments, and others. We need to figure out who can rely on whom, during a potential two week power disruption. The focus group meets regularly and will be meeting again this Thursday. During our fourth meeting an exercise is planned.

- DOA (Oskar Anderson): 1) On February 3, 2009 we will brief General Dunbar on our network security system and demonstrate how we track things. We are coordinating with OJA to secure a FEMA Security Systems grant. This will be allocated to equipment,



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training, and exercises. 2) We are interested in the recodification of Chapter 166, because it is not clear who is responsible for network infrastructure protection in the state. For example, we work with UW but they we are unsure how much responsibility we have to protect their system.

- DMA (Randi Milsap): I am serving on the redraft committee. I'll let you know when the next meeting is taking place. Please let me know if you want to talk about this off-line.
- DOA (Oskar Anderson): 3) Regarding the Governor's Minnesota/Wisconsin project, I've spoken with officials in Minnesota to establish a relationship between our networks. This is only in the discussion stage. 4) Email warnings. Al-Qaeda sent an email notice to soldiers. The email contains links to fake sites that are set up to pass on a Trojan horse to visitors. Also, fake inauguration websites have been set up that asks for your debit card pass code and will then disable your debt card.
- Sheriffs Assn (Sheriff Dave Mahoney): Nothing for open session.
- Chair Dunbar: A copy of the draft Wisconsin Homeland Security Strategic Plan is in the process of being finalized. It will be posted on the WI Homeland Security Council's website for 30 days and will be open to public comment. A copy is in your packets. I ask you to get the word out to ensure public comment and feedback. The goal of this report is to standardize the Homeland Security Strategy process for Wisconsin. The timeline is set to coincide with gubernatorial elections and thereafter a four year timeline. The Report has a number of annexes and group exercises so everyone understands what others are doing to integrate their activities. It will increase situational awareness and provide better ways to seek dwindling resources. The goal is to announce the final document at the Governor's Emergency Management & Homeland Security Conference in March, 2009. Nine priorities with goals and objectives are identified in the Report and each has a goal champion agency to head them.
- WSP (David Collins): We have been working on the Governor's Wisconsin-Minnesota Initiative. I spoke with my counterpart in Minnesota regarding border related calls and about sharing best practices.



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- Chair Dunbar: I also sat down with The Adjutant General of Minnesota and the head of Minnesota's Department of Public Safety and Homeland Security. The Deputy Adjutants General and Wisconsin Emergency Management will also be reaching out to their counterparts.
- DHS (Dr. Seth Foldy): The Federal Department of Health and Human Services released its State Pandemic Rankings. Wisconsin came in second place overall in the Pandemic Preparedness Metrics.
- CapPol (Charles Tubbs): Nothing for open session.

7. Presentation by the City of Beloit Department of Public Works on Snow and Ice Control.

Chris Walsh presented the City of Beloit, Department of Public Works Snow and Ice Control presentation. Her presentation highlighted Beloit's extensive efforts to operate their public works department as a first responder organization. Beloit requires their public works employees to undergo a wide range of training and preparedness activities, while maintaining a constant state of readiness for any situation. Beloit is recognized as has one of the best and most innovative public works departments in the State of Wisconsin. See Attachment #1, 1/21/09 HLS Open Meeting Minutes.

- CapPol (Charles Tubbs): I worked for over 30 years in Beloit and I saw first-hand the professionalism displayed by this public works department. Chris has really turned the tide with her leadership, and maintains a great relationship with other officials.
- WEM (Johnnie Smith): I recently came through Beloit and it was obvious that Beloit's road maintenance was of higher quality.

10:42 a.m. Dr. Seth Foldy departed.

10:54 a.m. Ed Wall departed.

8. Update by WEM on the status of the recommendation made in the Road Closure Tabletop Exercise After Action Report.



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Presentation by Steve Peterson. See Attachment #2, 1/21/09 HLS Open Meeting Minutes. Matrixes were developed for the September 25, 2009 exercise and were sent out to all distribution lists. Every agency responded back. There are still some due-outs; we will monitor those. David Collins and DOT officials responded with DOT plans. An Advanced Coordination and Command Plan was created to respond to gaps in the September exercise. Different agencies from DNR to DHS to the National Guard provided responses and resources.

- WEM (Jerry Haberl): The EOC's function is to coordinate instead of commanding state agencies' actions. This is multi-agency coordination. Perhaps we need to change terms, talk briefly about agencies coordination, and increase communication between officials. We need to leave unified command to the incident commanders.
 - Chair Dunbar: It is important to get the feedback from the agencies on this matter
 - WEM (Johnnie Smith): Some of the terms and names are misleading. What is the significance between an incident coordinator versus incident commander? Each has a different context. FEMA and the federal government still have a unified command.
 - WEM (Larry Reed): The EOC is still expected to coordinate and has no expectation to command incidents.
 - DNR (David Woodbury): It could be changed from "operations center" to "coordination center".
 - Chair Dunbar: What are the official FEMA terms? We should stick with their vernacular in order for everyone to understand what is meant.
 - WEM (Larry Reed): FEMA uses the term Regional Coordination Centers.
- WEM (Steve Peterson): We need some formalized agreement to coordinate PIO resources. This continues to be an issue.

9. Other Business.



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- WEM (Lori Getter): I will be sending an email asking for input to *the Homefront* Newsletter.
- Chair Dunbar: Governor Doyle has approved the expansion of the Council. He has announced that City of Milwaukee Fire Chief Doug Holton will fill the Wisconsin State Fire Chief Association's seat on the Homeland Security Council.

10. Set date, time and place of next meeting.

The next meeting will be on Wednesday, February 18th, from 9:00 a.m. to 11:00 a.m.

11. Adjournment.

A motion was made by Johnnie Smith and seconded by Robin Schmidt to adjourn the meeting.
Motion carried.

11:11 a.m. – Meeting adjourned.